



**WOOD DALE FIRE PROTECTION DISTRICT
DESCRIPTION OF THE DISTRICT
AND METHOD FOR REQUESTING PUBLIC INFORMATION AND RECORDS**

The Wood Dale Fire Protection District is committed to providing access to and copying of public records in accordance with the Illinois Freedom of Information Act (the "Act"), 5 ILCS 140/1.

Information About the District

The Wood Dale Fire Protection District ("District") is organized and exists under the (Illinois) Fire Protection District Act, 70 ILCS 702/1, *et seq.*, or the purposes of maintaining fire stations and other facilities, vehicles, and personnel for the prevention and control of fires and protection of lives and property therefrom and the providing of emergency medical responses within the District. The total operating budget of the District for Fiscal Year 2024-2025 \$13,674,665

The District has two offices, located 589 N. Wood Dale Road, Wood Dale, Illinois (headquarters) and 411 W. Park Lane, Wood Dale, Illinois.

The District has approximately 27 full-time staff.

District Board of Trustees

Trustee Ronald Herff, President
Trustee Thomas Flanagan, Treasurer
Trustee Sandra Meade, Secretary

Board of Fire Commissioners

Commissioner Jeffrey Stanek, President
Commissioner Norbert Litz, Vice President
Commissioner Duane Southwick, Secretary

Pension Fund

Patrick Johl, President
Luke Walker, Secretary

Foreign Fire Fund

Luke Walker, President
Joseph Maderak, Treasurer
Paul Drawz, Secretary

Public Documents Available

Public documents available from the Wood Dale Fire Protection District include but are not limited to Approved Minutes, Declassified Executive Session Minutes, Ordinances, Resolutions, Policies, Audit Reports, Consultant Reports, Contracts, Bid Documents, Incident reports and other documents as necessary to conduct the business of the District.

Requesting Public Information

All public requests for information and/or records will be processed through the administrative offices of the District located at 589 N. Wood Dale Road, Wood Dale, Illinois. All requests for information shall be in writing and, other than requests for commercial purpose, may be, but are not required to be, on forms provided by the District. The form is available from Headquarters, by mail, email FOIA@wdfd.org or from the District's website, <http://www.wdfd.org> Requests may be submitted in person or by U.S. Mail to Headquarters; by facsimile at (630) 766-7156 or by e-mail to the e-mail address of the FOIA Officer. Records will be available for inspection only during normal office hours, Monday through Friday, from 7:30 a.m. to 3:30 p.m.

OMA and FOIA Officers

<u>District Board</u>	<u>OMA Officer</u>	<u>Email</u>	<u>FOIA Officer</u>	<u>Email</u>
Fire District	Chief Patrick Johl	pjohl@wdfd.org	Chief Patrick Johl	pjohl@wdfd.org
Fire District	Megan Warfield	mwarfield@wdfd.org	Megan Warfield	mwarfield@wdfd.org
Fire Commissioners	Chief Patrick Johl	pjohl@wdfd.org	Chief Patrick Johl	pjohl@wdfd.org
Fire Commissioners	Megan Warfield	mwarfield@wdfd.org	Megan Warfield	mwarfield@wdfd.org
Pension Fund	Luke Walker	lwalker@wdfd.org	Luke Walker	lwalker@wdfd.org
Foreign Fire Fund	Luke Walker	lwalker@wdfd.org	Luke Walker	lwalker@wdfd.org
VEBA Fund	Patrick Johl	pjohl@wdfd.org	Christopher Steines	csteines@wdfd.org

A. Cost Schedule

The District will charge the following fees as set forth in section 6 of the Act (which, may be amended from time to time) for copying of public records, which charges reasonably reflect the copying expenses incurred by the District:

REQUEST TYPE	FEE AMOUNT
Subpoena for Medical Records and/or Medical Bills	\$20 for first 80 pages - \$.25 for each additional page
FOIA Request (Non-Commercial)	Free for first 50 pages - \$.15 for each additional page
FOIA Request (Commercial)	Free for first 8 Hours - \$10 an hour after 8 Hours

B. Waiver of Copying Charges

Fees for copying may be waived, or reduced, in accordance as authorized under the Act.

